

## **PROFILE CHAIRPERSON “STICHTING ZEEMANSHUIS FLYING ANGEL ROTTERDAM SCHIEDAM”**

### **The Foundation**

The Foundation Zeemanshuis Flying Angel Rotterdam Schiedam has been situated in Schiedam, Admiraal Trompstraat 1, for more than 30 years. The main objectives of the Foundation are and remain to provide help and support to seafarers and to try and optimise the well-being of the crew by visiting them on the ships and/or invite them to come to The Flying Angel for recreation.

### **The Chairperson**

The Chairperson provides leadership to the Board and has a strategic role to play in representing the vision and purpose of the organisation. The Chairperson ensures that the organisation is run effectively and that the Board has a productive culture and members which are able to govern well and add value to the foundation.

We are looking for a charismatic leader who is a natural born team-player and able to provide support and supervision. In this role he/she is the prime contact person for the Port Chaplain.

The Chairperson will represent the organisation at all levels, building and nurturing relationships that will be beneficial for the foundation and initiating new fundraising opportunities where relevant.

### **Role description**

In addition to the duties and responsibilities performed by all Board members, the Chairperson takes the lead on:

- Planning the annual cycle of Board meetings and setting the agenda for each meeting.
- Chairing Board meetings in a manner that facilitates debate and decision making, ensuring that the business is effectively covered in those meetings.
- Representing the organisation at events, meetings or functions and building networks that will progress the vision.
- Instigating and facilitating discussions on the strategic development of the organisation and ensuring that the Board has agreed strategic priorities.
- Encouraging all Board members to contribute their skills, experience, and knowledge for the good governance of the organisation.
- Maintaining the Board's commitment to renewal and succession planning in line with good practice and the governing document of the foundation.
- Encouraging the Board to assess its performance from time to time and implement such changes as are necessary for the good governance of the organisation.

**Qualities and Skills Required:**

- Good leadership skills
- Good communication and interpersonal skills
- Impartiality, fairness and the ability to respect confidences
- Ability to ensure decisions are taken and followed-up
- Good time-keeping
- Tact and diplomacy, high level of integrity, intercultural awareness
- Understanding of the roles/responsibilities of a board
- Experience of organisational and people management
- Excellent network management skills
- Knowledge of or maritime background